

# Howard Payne University New Braunfels

830.629.2366 | 325.649.8303

FAX: 325.649.8901

## ADMISSION CHECKLIST FOR TRANSFER STUDENTS

- Submit FREE Application for Admission**  
[www.hputx.edu/newbraunfels/apply](http://www.hputx.edu/newbraunfels/apply)
  
- Submit Official Final High School Transcript**  
(and ACT/SAT Scores if < 12 semester hours completed)  
HPU ACT Code: 4102      HPU SAT Code: 6278
  
- Submit Official College Transcript from Each College or University attended, including Dual Credit**  
(If attending first semester of college, submit mid-term grades)
  
- Visit with Admission Office**      **830.629.2366**
  
- Complete Other Optional Tasks:**
  - \_\_\_\_\_ **Short Essay**
  - \_\_\_\_\_ **Résumé**
  - \_\_\_\_\_ **Letters of Recommendation**

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## ENROLLMENT CHECKLIST FOR TRANSFER STUDENTS

### Financial Aid

325.649.8015

FAX: 325.649.8973

**Complete FAFSA (Free Application for Federal Student Aid)** [www.fafsa.gov](http://www.fafsa.gov)

→ Complete as soon as possible after January 1, 2015 HPU Code: 003575

**Submit Howard Payne University Financial Aid Application** [www.hputx.edu/financialaid](http://www.hputx.edu/financialaid)

### Student Life

**Complete & Submit Student Life Forms**

[www.hputx.edu/newbraunfels](http://www.hputx.edu/newbraunfels)

\_\_\_ Student Health Form

\_\_\_ Submit Immunization Record with proof of Bacterial Meningitis

\*Students over the age of 22 are exempt from sending immunization and meningitis records.

### Academic Advisement

**Schedule Classes with an Advisor**

**830.629.2366**

Call to set up your appointment Monday through Friday, 8 a.m. to 5 p.m.

### Financial Settlement

325.649.8013

FAX: 325.649.8971

**Complete & Submit Business Office Forms/Registration Packet**

\_\_\_ Financial Settlement Agreement Form

\_\_\_ Photo Release Form

### Before You Begin Classes

**Verify with Business Office that your account is FINALIZED** 325.649.8030

**Submit Official Final High School Transcript** 325.649.8029

**Submit Official Final College Transcript** 325.649.8029